



**POSTGRADUATE INSTITUTE OF INDIGENOUS MEDICINE  
(PGIIM)  
UNIVERSITY OF COLOMBO**

**VACANCY - POST OF DIRECTOR**

Applications are invited from citizens of Sri Lanka for the Post of Director, Postgraduate Institute of Indigenous Medicine, University of Colombo from suitably qualified and experienced persons to manage and lead the Postgraduate Institute of Indigenous Medicine.

The Director PGIIM shall be a full-time officer of the Institute and be the principal executive, academic and accounting officer. He/ She shall be responsible for the maintenance of discipline within the Institute. He/ She shall be an ex-officio member and the Chairman of the Board of Management.

**1. Qualifications**

- Should possess a Doctor of Medicine (MD/MS) or a Doctorate (PhD or equivalent) in Medical or Indigenous Medicine specialty.
- Should have Five (05) years administrative experience after obtaining doctoral qualification.
- Previous administrative experience in Higher Education, especially in Indigenous or Allopathic Medicine will be an advantage.

**2. Age**

Applicants should be less than 63 years of age on the closing date of applications.

**3. Salary Code**

Rs. 117,350 - 13x2700 - 152,450p.m. U-AC5(II) and allowances applicable to the post.

If the applicant is a teacher as defined in the Universities Act, drawing a salary higher than the above, he/she will be placed at the salary drawn at present with academic allowance and other allowances as per the UGC circulars.

**N.B:** Those who are presently in Government service and drawing a salary exceeding the initial of the above salary scale will be placed at an equivalent salary point.

The terms and conditions of appointment will be governed by the provisions of the Universities Act No. 16 of 1978 (as amended) and the Postgraduate Institute of Indigenous Medicine Ordinance No 05. of 2017.

**4. Terms of Office**

Three years from the date of appointment, or the 65<sup>th</sup> birthday, whichever event occurs earlier.

**5. Other Benefits**

- i. Official transport
- ii. Entertainment Allowance
- iii. University Provident Fund contribution
- iv. Employees' Trust Fund contribution

## **6. Submission of Applications**

Prospective applicants need to submit their CVs under registered post to the **Senior Assistant Registrar, Postgraduate Institute of Indigenous Medicine, University of Colombo, 5<sup>th</sup> Floor, National Ayurveda Teaching Hospital, Cotta Road, Borella on or before 19<sup>th</sup> September 2023**. Applicants are advised to indicate on the top left-hand corner of the envelop “**Application for the Post of Director**”.

The following documents should accompany applications/nominations

1. A complete Curriculum Vitae of the applicant/nominee (with evidence) including the date of birth of the applicant (a certified copy of the Birth Certificate must be attached).
2. A statement of vision for the development of the institute
3. A Brief account of what he/she proposes to achieve, if appointed to the Post of Director.
4. A letter of consent from the nominee, in case of nominations.
5. Where the present incumbent Director is an applicant, he/she shall give a report highlighting accomplishments during his/her first period of the office in addition to the documents mentioned above.

Applicants from Universities and Institutes established under the University Act, Public Service, Corporations and Statutory Boards should forward their applications through the respective Heads of such institutes.

**Applications which are incomplete or illegible or do not confirm to the requirements mentioned above or received after the closing date will be rejected without prior notice.**

**Senior Assistant Registrar  
Secretary to the Board of Management  
Postgraduate Institute of Indigenous Medicine  
University of Colombo  
5<sup>th</sup> Floor, National Ayurveda Teaching Hospital  
Cotta Road, Borella  
20<sup>th</sup> August 2023**